



Authorization to Release Student Record Information

The Family Educational Rights and Privacy Act of 1974 (FERPA) protects the privacy of individual students by placing certain restrictions on the disclosure of information contained in student educational records. By signing this document you are authorizing Shoreline Community College (SCC) to disclose information from your educational and financial aid records to a specific individual, business or legal office. This release will be kept in your student record.

Please Forward Completed Form to Enrollment & Financial Aid Services

Student's Name: (Please print)	Date :
ctc Link # :	Social Security # :

I give Shoreline Community College permission to release my educational and financial aid records (as noted below) to the individual(s) below. I understand that a written request from me is required to revoke this permission prior to the expiration date indicated.

Last Name: _____ First Name: _____

Initial: _____ Relationship to Student: _____

Street Address: _____ City, State, Zip _____

Phone Number: _____ Email: _____

Check box(es) that apply:

- ☐ Billing information, including statements, charges, credits, payments, past due amounts, and/or collection activity
- ☐ Grades/GPA, demographic, registration, student ID number, academic progress status, photo image, and/or enrollment information
- ☐ Financial Aid information, including awards, application data, disbursements, eligibility, and/or financial aid satisfactory academic progress status

This authorization will expire on the student designated date indicated below:

_____ 20_____
Month Day Year

I give permission to discuss my educational and financial aid records with the above individual(s). I understand that a written request from me is required to revoke the permission prior to the expiration date indicated above.

Student Signature: <i>(Ink Signature ONLY)</i>	Date:
--	-------

Financial Aid Services | 16101 Greenwood Avenue North, Shoreline WA 98133 | Email: financialaid@shoreline.edu | Fax: (206) 533-6609

Shoreline Community College provides equal opportunity in education and employment and does not allow discrimination or harassment on the basis of race, color, national origin, age, perceived or actual physical or mental disability, pregnancy, genetic information, sex, sexual orientation, gender identity, marital status, creed, religion, honorably discharged veteran or military status, or use of a trained guide dog or service animal, as required by Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 504 and 508 of the Rehabilitation Act of 1973, Title VII of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, the Violence Against Women Reauthorization Act and Washington State's Law Against Discrimination, Chapter 49.60 RCW and their implementing regulations. Prohibited gender based discrimination includes sexual harassment.